



## Programme and Project Evaluations at ADA: Formal Check for Completeness of Executive Summaries

The Evaluation and Statistics Unit of the Austrian Development Agency (ADA) checks executive summaries of project and programme evaluations before their publication regarding their formal completeness.

According to the ADA Guidelines for Programme and Project Evaluations<sup>1</sup>, the summaries should include the following information listed below:

ADA Project/programme number and full title: 1980-01/2019 Horizont 3000 Framework Programme – Final Evaluation of the HORIZONT3000 East Africa Programme 2019-2022		
		<i>(✓: yes, ✗: no)</i>
The summary is a stand-alone chapter in the evaluation report and includes the following sub-sections:	Introduction	✓
	Evaluation Design and Approach	✓
	Findings	✓
	Conclusions	✓
	Recommendations	✓
The Results Assessment Form <sup>2</sup> is completed		✓

Issue date of check-list by ADA EVAL (day/month/year): 15.01.2024

<sup>1</sup>[https://www.entwicklung.at/fileadmin/user\\_upload/Dokumente/Evaluierung/Evaluierungs\\_Leitfaeden/Guidelines\\_for\\_Programme\\_and\\_Project\\_Evaluations\\_ADA\\_2020.pdf](https://www.entwicklung.at/fileadmin/user_upload/Dokumente/Evaluierung/Evaluierungs_Leitfaeden/Guidelines_for_Programme_and_Project_Evaluations_ADA_2020.pdf)

<sup>2</sup>[https://www.entwicklung.at/fileadmin/user\\_upload/Dokumente/Evaluierung/Evaluierung\\_Templates/Annex9\\_Results\\_AssessmentForm\\_Template.xlsx](https://www.entwicklung.at/fileadmin/user_upload/Dokumente/Evaluierung/Evaluierung_Templates/Annex9_Results_AssessmentForm_Template.xlsx)