



GZ: RL/3-RDW/2018

Public Disclosure of Project Information Directive

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1. Purpose and objective

As part of ADA's commitment to transparency and accountability, this Directive's objective is to ensure public availability of certain types of information relating to interventions funded or managed by ADA.

2. Scope

This Directive applies to

- all project-type interventions funded or implemented by ADA for which the contract value exceeds 2 million Euro and, in case of programme-type interventions, 3 million Euro¹ and
- all interventions implemented by ADA and funded by the Green Climate Fund (GCF)

which have been approved after the Directive's date of entry into force.

Point 4.5 (on publication of environmental and social reports) applies to all interventions funded or implemented by ADA which have been approved after the Directive's date of entry into force, irrespective of their contract value.

3. Means of publication

The information listed in Section 4 will be published on ADA's website and, in case of environmental and social reports, additionally in locations and formats convenient to affected populations, without duplicating what is to be published by funding partners and/or implementing partners on their websites.

4. Information to be published

For interventions within the scope of this Directive, ADA shall make available the following information. In case of third party funded projects, the terms of the agreement² with the donor shall be taken into account.

4.1 Project descriptions

Comprising project title, implementing organization(s), expected project results (impact, outcome), target group(s), outputs, activities, duration, financial volume, funding source, sector and modality of the intervention, OECD DAC³ policy markers, tied/un-tied status.

¹ As per the definitions contained in section 1 of the Directive for Approval of Programmes and Projects by ADA's Supervisory Board (Richtlinie für Programm- und Projektgenehmigungen durch den ADA Aufsichtsrat, GZ: RL/9-GF/2017)

² E.g., terms relating to confidentiality or publications

³ Organisation for Economic Cooperation and Development, Development Assistance Committee

4.2 Project progress and final reports

Comprising, as applicable,

- information on progress during the reporting period, based on the intervention logic (and indicators and targets);
- an up-to-date risk analysis;
- performance with regard to social and environmental standards/safeguards.

The frequency and formats of project reports are stipulated in the grant contracts.

4.3 Monitoring reports

Comprising an assessment of

- project progress against expected results;
- implementation status of past recommendations (e.g. from gender, social or environmental assessments, or previous monitoring reports);
- performance of environmental and social impact management;
- performance of project risk management;
- budget implementation performance.

Monitoring is carried out in line with ADA's Staff Guideline on Monitoring.

4.4 Evaluation reports

- a) Substantive executive summaries of evaluations of projects and programmes, in English language, encompassing
- an overview over the objectives of the evaluation (purpose, objectives, scope);
 - a description of the methodology and methods used;
 - the main evaluation results; and
 - recommendations of the evaluation.

The executive summary is written as a stand-alone document and can be understood without reading the full evaluation report.

- b) Results Assessment Forms (RAF), rating the level of achievement of the outcomes and outputs of the intervention on a 4-point scale, accompanied by an explanatory commentary.

Evaluation reports, their executive summaries and RAFs are based on templates provided by ADA.

4.5 Environmental and social reports

For all projects funded or implemented by ADA, irrespective of their contract value:

- a) in case of projects with high environmental, gender or social risks, the Environmental, Gender and Social Impacts Assessments (EGSIA) and a Risk Management and

- Sustainability Plans (RMSP) at least 120 days in advance of ADA's or the GCF Board's funding decision, whichever is earlier;
- b) in the case projects with moderate environmental, gender or social risks, the EGSiAs and an RMSPs at least 30 days in advance of ADA's or the GCF Board's funding decision, whichever is earlier.
 - c) Progress and monitoring reports of RMSP-implementation if such reporting has not been integrated into the regular progress and monitoring reports and published as a part thereof.

The environmental and social reports will be available in both English and the local language (if not English). The operational processes related to the publication of environmental and social reports are laid down in ADA's Environmental, Gender and Social Impact Management Manual.

5. Personal data

Personal data contained in the documents to be published may only be published in accordance with applicable data protection law, including the European Union's General Data Protection Regulation (GDPR).⁴ In accordance with ADA practice, documents may be edited to remove or pseudonymize personal data.

Personal data, according to Article 4 (1) of the GDPR, „means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person”.

6. Final provisions

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Responsible for the development of this Directive: Executive Unit Risk-, Third Party Funding-, Knowledge Management

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⁴ Regulation (EU) No 679/2016: <http://eur-lex.europa.eu/eli/reg/2016/679/oj>